

**TO OUR NEW PARENTS**  
**PLEASE READ THIS VERY IMPORTANT INFORMATION RELATED TO OUR**  
**ALLERGY PROTOCOL**

Throughout all school divisions, we have students who are severely allergic to a number of foods, some with life threatening reactions. As a result of this issue, certain policies have been created to keep all of our students safe.

**FOR STUDENTS IN ALL THREE DIVISIONS**

- **No Peanut or tree nut products are allowed in school**
- Bag lunches and snacks **may not** contain peanuts or tree nuts
- This policy applies at all times, **including** off-campus trips and sports
- Please make sure your daughter understands the reason for this protocol
- Food trading is not permitted

**LOWER SCHOOL**

Lower School has additional safety measures:

- **Do not** send in treats for celebrations and classroom events
- Be aware that many Lunchables have peanut/tree nut products
- Donuts and other goods may **NOT** have been prepared in a nut-free environment and therefore all **labels must be read carefully**

Birthdays are a special time for our students, and because we want to allow our girls to celebrate their birthdays with their classmates, we will set aside the last Friday of each month for this purpose. Our dining room will prepare a special treat for all the girls to celebrate birthdays each month.

We cannot ensure a totally peanut/tree nut free environment, nor can we guarantee that a student will never experience an allergy-related event in school. We believe, however, that these measures significantly reduce the risk to our students with allergies. Thank you for your compliance with our expectations to ensure the safety of all our students. A copy of our policy is available upon request.